

The Arkansas Lawyer

Submission Guidelines for Legal Articles

The purpose of these guidelines is to provide guidance for articles submitted for consideration of publication in *The Arkansas Lawyer* magazine. Articles submitted to *The Arkansas Lawyer* can include major articles, minor articles or practice tip articles.

Distribution

The Arkansas Lawyer magazine is the flagship publication of the Arkansas Bar Association and is published quarterly. The magazine is distributed to the approximately 5,000 members of the Arkansas Bar Association as well as to other state and local bar associations and law libraries across the country.

Format and Procedures

Electronic submissions are preferred. Send your submission to Anna Hubbard, Editor, *The Arkansas Lawyer* at ahubbard@arkbar.com or 2224 Cottondale Lane, Little Rock, AR 72202. We do not purchase articles from freelance authors. Authors are not required to be lawyers.

Major articles:

Length: Articles should be 2,500 words or less, excluding endnotes (approximately 10 double-spaced typewritten pages in 12 pt font).

Endnotes: Endnotes are preferred as opposed to footnotes. Please use *The Bluebook* "Practitioner Style" citation format.

Brief articles:

Length: Articles should be 850-1500 words (approximately 3 1/2 - 6 double-spaced typewritten pages in 12 pt font).

Practice tip articles:

Length: Articles should be 850 words or less (approximately 3 1/2 double-spaced typewritten pages in 12 pt font).

Content:

The types of articles **appropriate** for publication include:

- Articles on legal issues with sufficient importance or interest value to appeal to a significant percentage of *The Arkansas Lawyer* readership.

The types of articles **not appropriate** for publication include:

- Articles that have any commercial aspect to them (i.e. if the article advocates using a particular person or company for any services).
- Op-ed articles that are editorial in nature.
- *The Arkansas Lawyer* does not usually publish reprinted articles. However, we will consider publication if the readership of the original publication does not duplicate *The Arkansas Lawyer's* readership and if permission is available.

The Review Process

- Articles submitted to *The Arkansas Lawyer* are reviewed by the Editorial Advisory Board. If your article is accepted, we will notify you and determine at that time which issue it will likely be in. At that time you will be asked to sign an agreement letter giving the Arkansas Bar Association rights to the article, along with permission to use it on www.arkbar.com and for WestLaw or other legal research services to use it if they so choose.
- Please do not submit your article simultaneously to another publication. If you have already done so, please so indicate in your cover letter.

Thank you for your interest in *The Arkansas Lawyer*.